

Chapter 11: Going All Out with FrontPage

Inserting Images in FrontPage

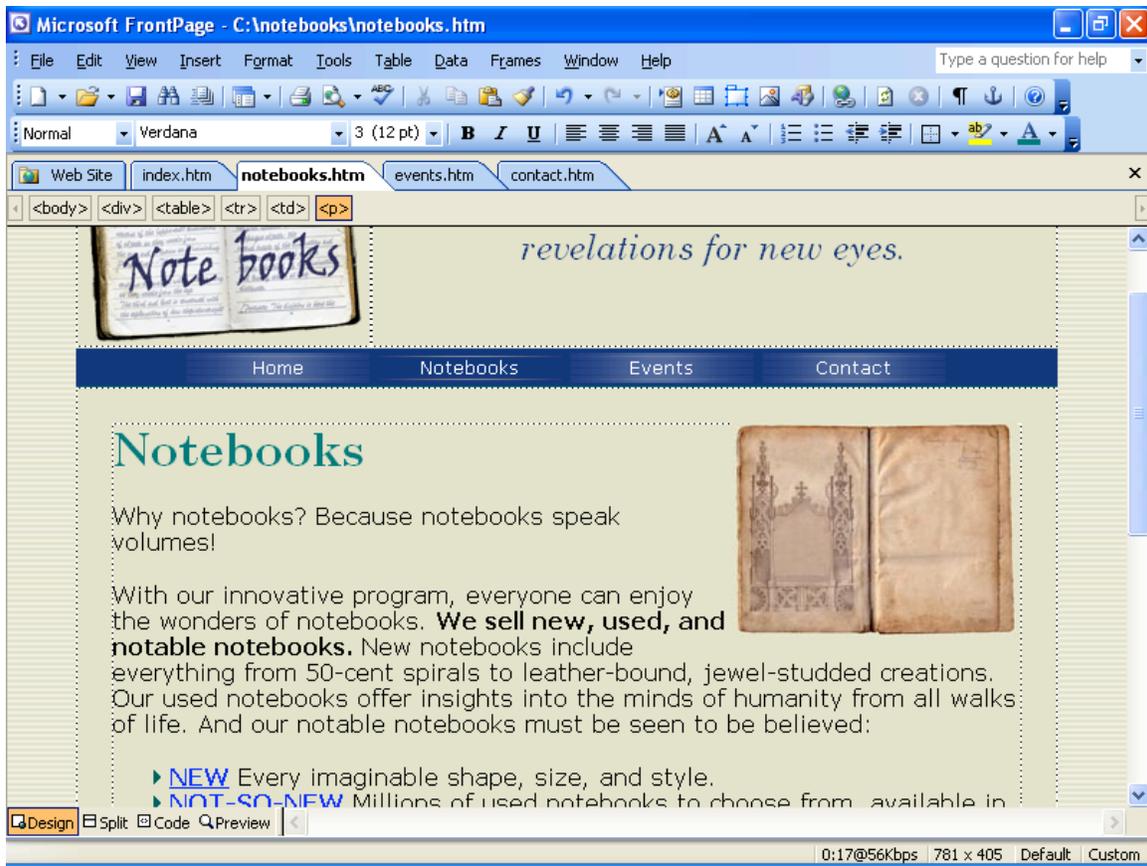
Easy Web Design project, Chapter 11

All Office applications share the same steps for inserting images. If you're comfortable inserting images in Microsoft Word or Excel, you'll find that inserting images into your FrontPage Web site is a familiar task:

1. Open the **notebooks.htm** page in FrontPage
2. Click before the **Notebooks** heading in the first paragraph, click **Picture** on the **Insert** menu, click **From File**, and double-click the **p_nb2.jpg** file name.

tip To help identify the images in the Picture dialog box, change the view to Thumbnails view. To do this, click the View drop-down arrow in the Picture dialog box, and then click Thumbnails.

3. To adjust the picture's properties, double-click the inserted picture, click **Right** in the **Wrapping style** section, and then click **OK**. Your notebooks.htm page should look similar to the page shown in the figure shown here.



Viewing an inserted and right-aligned image

4. To add images to the Events page, click the **events.htm** tab in FrontPage.
5. Click before the **Annual International Notebook Drive** heading, insert the image named **p_nb10.jpg**, double-click the inserted image, click **Right** in the **Wrapping style** section, type **25** in the **Horizontal Spacing** text box, type **25** in the **Vertical Spacing** text box, and then click **OK**.
6. Click before the **Notebooks for Nerds** heading, insert **p_nb05.jpg**, double-click the inserted image, click **Right** in the **Wrapping style** section, type **25** in the **Horizontal Spacing** text box, type **25** in the **Vertical Spacing** text box, and then click **OK**.

7. Click before the **Educational Extravaganza** heading, insert **p_nb08.jpg**, double-click the inserted image, click **Right** in the **Wrapping style** section, type **25** in the **Horizontal Spacing** text box, type **25** in the **Vertical Spacing** text box, and then click **OK**.
8. Save your work.

Refer to www.creationguide.com/notebooks/notebooks.htm and www.creationguide.com/notebooks/events.htm to view the inserted images in the sample Web site.